



**Chinchilla RSL Memorial Club**

**61 Heeney Street (PO Box 23) Chinchilla Qld 4413**

**Ph 07 46627196 Fax 07 46628460**

**E-mail [admin@chinchillarsl.com.au](mailto:admin@chinchillarsl.com.au)**

**Function Booking/Enquiry Sheet**

Name of Business/Company: .....

Contact Name: ..... Phone No:.....

Contacts E-Mail Address: .....

Date of Proposed Function: ...../...../.....

Estimated Attendance: .....

Approximate Times: Commencing: ..... Completion: .....

Floor Plan: .....

- |                     |                |                          |
|---------------------|----------------|--------------------------|
| Equipment Required: | Screen         | <input type="checkbox"/> |
| {Please Tick}       | Data Projector | <input type="checkbox"/> |
|                     | Whiteboard     | <input type="checkbox"/> |
|                     | Microphone     | <input type="checkbox"/> |
|                     | TV             | <input type="checkbox"/> |
|                     | DVD Player     | <input type="checkbox"/> |
|                     | Other          | .....                    |

Catering Required:

Morning Tea: ..... Time Required: .....

Lunch: ..... Time Required: .....

Afternoon Tea: ..... Time Required .....

Special Catering Requirements: .....

Any Other Requirements: .....

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